

Building Permit #: _____
Permit Fee: \$ _____
Receipt #: _____
Date: _____

BUILDING PERMIT APPLICATION

Village of Whitney Point

2612 Liberty Street, Whitney Point, NY 13862

Phone: (607) 692-4907

Fax: (607) 692-2934

Home: (607) 849-7892

E-mail: kjennison@stny.rr.com

PROPERTY INFORMATION

Address where work is to be done: _____ Tax Map #: _____

Property Owner: _____

If the Property Owner is a Corporation or LLC, provide the Name, Title, Home Address and Telephone number of two officers.

Officer 1: _____ Officer 2: _____

Owner's Address: _____

Owner's Phone #'s: Home _____ Work _____ Cell _____

Owner's E-Mail Address: _____

Zoning District: _____ Property Classification: _____ Flood Zone: _____

Site Plan Review Required? Y / N Approval Date: _____ Special Permit Required? Y / N Approval Date: _____

Is a Variance Required? Y / N Type(s): _____ Approval Date: _____

DESCRIPTION OF WORK TO BE DONE

BUILDING PLANS AND A PLOT PLAN MUST ACCOMPANY THIS APPLICATION

Purpose: Erect _____ Repair _____ Renovate _____ Extend _____ Move _____ Demolish _____

Change of Occupancy: no yes (if yes, describe) _____ Cost of Construction: \$ _____

Description of work: _____

CONTRACTOR'S INFORMATION

Architect/Engineer: _____

Address: _____

Phone #'s: Office _____ Cell _____ Fax _____

E-Mail Address: _____

General Contractor: _____

Address: _____

Phone #'s: Office _____ Cell _____ Fax _____

E-Mail Address: _____

Insurance: General Liability _____ Worker's Comp _____ NYS Disability _____

Plumbing Contractor: _____ Permit #: _____

Address: _____

Phone #'s: Office _____ Cell _____ Fax _____

E-Mail Address: _____

Insurance: General Liability _____ Worker's Comp _____ NYS Disability _____

Electrical Contractor: _____ Permit #: _____

Address: _____

Phone #'s: Office _____ Cell _____ Fax _____

E-Mail Address: _____

Insurance: General Liability _____ Worker's Comp _____ NYS Disability _____

PLEASE NOTE THE FOLLOWING:

- **The Building Inspector must be notified before concrete is poured for foundations and immediately after completion of the structure.**
- **No building is to be occupied or used in, whole or part, for any purpose until a Certificate of Occupancy is issued by the Building Inspector.**
- **The Contractor is responsible for contacting the appropriate inspector for the following inspections as necessary: Rough & final plumbing, electrical service, electrical rough & final, foundation, framing, fireplace and final building inspection.**
- **An Excavation Permit from the Department of Public Works is required for any disturbance of ground construction.**
- **A Sewer Permit is required for a hookup to the Municipal Sewer System.**
- **A Street Work Permit from the Department of Public Works is required for any work that entails disturbances to sidewalks, curbs, gutters or streets.**

AFFIDAVIT

The undersigned being duly sworn, deposes and says that he/she is the owner or authorized agent of the owner, and that he/she is conversant with the Zoning Code of the Village of Whitney Point and the rules and regulations pertaining thereto, and that the completed structure and/or occupancy for which this application is made will be in accordance with the New York State Building Code and all existing laws governing the erection and occupancy of structures and premises in the Village of Whitney Point, whether specified herein or not, and that all workmen engaged thereupon are covered by Workmen's Compensation Insurance and Disability Insurance, certificates of which are herewith filed with the issuing authority or if not required by law to provide such insurance, a completed Form CE-200, and that permission is hereby granted and the building inspector is authorized to enter upon the property, premises and/or structure during the course of construction to ascertain compliance with all applicable building codes, zoning laws and other applicable federal, state or local laws or regulations.

Sworn to this _____ day of _____, 20_____

Signature (Owner or Authorized Agent)

Permit issued by: _____
Building Inspector

Remarks:

